

When sending out query letters, you want to make it as easy as possible for the agent, manager or producer to respond to you and request your screenplay. We recommend including with your query letter a self-addressed stamped postcard similar to the sample shown below.

We've also included a Microsoft Word template with the postcard shown below for you to edit and use. Your postcards can be printed on Avery Postcards #3263 & 8387 (or any equivalent 4 on a page postcard)

**Front
Side**

Charles McAgent
Huge Talent Agency
1000 W. Wilshire Blvd.
Los Angeles, CA 90001

Place a \$0.26
postcard stamp
here or use
postcards with
prepaid postage

Place your query letter recipient's
address here so you know who is
requesting your screenplay

John Doe
123 S. Main St.
Los Angeles, CA 90020

Place your name and address
here to ensure that the
postcard is addressed and
delivered to you

Replace the
sample text here
with your
screenplay's
title and your
name

**Back
Side**

"My Screenplay Title" written by John Screenwriter

- Yes, please send me your screenplay
- Not right for us, but please let us know about your future projects
- Other (See below comments)

Comments